

Estate Agency letterhead

Date

The Estate Agency Affairs Board
63 Wierda Road East
Sandton
2196

RE: CONFIRMATION OF EMPLOYMENT.

This serves to confirm that (*Insert Estate Agent's full name*), ID number (*Insert ID number*) seven digit reference number (*Insert seven digit reference number*) is in the employ of (*Insert agency's name*) (Insert firm's "F" number).

Mentor's details:

Name:	
Surname:	
Seven digit reference number:	

Yours faithfully

Employment accepted by

(Principal's name),
(Principal Estate Agent)

(Intern's name),
(Intern Estate Agent)