



**PROPERTY PRACTITIONERS  
REGULATORY AUTHORITY**

**SCHEDULE OF FEES**

**ANNEXURE A**

<b>Fees Payable Under the Act</b>
<b>1. Chapter 4 Section 15 (1) and (1.1) of the PPA states that, every property practitioner who is a natural person shall as of the calendar year 2022, pay the Authority a levy of R2 340 (fee at inception of PPA in Feb 2022) set for a period of 3 years.</b>
<b>2. Sec 15.2 – A candidate property practitioner as defined in the Act shall pay R380 (fee at inception of PPA in Feb 2022) in each year of his candidacy (2 years) plus the same annual levy applicable to every property practitioner for the third year (R780)(fee at inception of PPA in Feb 2022).</b>
<b>3. In addition to the above, Sec 15.3 states, every property practitioner who is a natural person shall, upon first becoming registered as a property practitioner pay to the Property Practitioners Fidelity Fund a contribution of R400 (fee at inception of PPA in Feb 2022)</b>
<b>4. Sec 16 for fees paid annually to the Fund - All amounts determined under section 41(1) of the Property Practitioners Act 22 of 2019 will be increased annually on 01st April of each year by a percentage equal to the percentage change in the Consumer Price Index.</b>

<b>1. LICENSING &amp; RENEWALS</b>		<b>Applicable Fee 2023/24</b>	<b>Applicable Fee 2024/25</b>
1,	New and Returning Candidate Practitioner	2 074	2 198
2,	Renewal of candidate FFC for already registered Candidate Practitioner	1 646	1 745
3,	Candidate Practitioner more than 2 years	2 501	2 651
4,	New Non Principal OR Principal Practitioner	2 929	3 105
5,	Renewal of already registered Non Principal Practitioners	2 501	2 651
6,	Renewal of already registered Principal Practitioners	2 501	2 651
7,	Change of details FFC	2 501	2 651
8,	Monthly Penalties for Late Renewal	134	142
<b>2. EXAMINATION AND TRAINING</b>			
1.	Continuing Professional Development (CPD) Fee for Principal if Property Practitioners acquiring their CPD with PPRA	1 604	1 700

<b>2. EXAMINATION AND TRAINING</b>		<b>Applicable Fee 2023/24</b>	<b>Applicable Fee 2024/25</b>
2.	Continuing Professional Development (CPD) Fee for Non-Principal if Property Practitioners acquiring their CPD with PPRA	1 604	1 700

## **ANNEXURE B**

### **Non-Regulated Fees**

<b>1. Examination and Training</b>		<b>Applicable Fee 2023/24</b>	<b>Applicable Fee 2024/25</b>
	Fees for Professional Designation Examination 4 (PDE 4)	1 174	1 291
	Fees for Professional Designation Examination 5 (PDE 5)	1 537	1 690
	Review/Remarking of Examination Scripts	593	652
	Equivalency Exemption Fee for either NQF 4 or NQF 5	2 021	2 223
	Equivalency Exemption Fee for both NQF 4 and NQF 6	3 000	3 300
	Non-Executive director Exemption	3 630	3 993
	Study Guide for the Professional Estate Agent (PDE 4)	999	1 099
	Study Guide for the Professional Estate Agent (PDE 5)	1 392	1 531
	Disability and Impairment Exemption	2 360	2 595
<b>2. Postage and Other Charges</b>			
	Postage Study material – PDE 4	218	240
	Postage Study material – PDE 5	303	333
	Duplicate Examination Certificate	641	705
	Education Confirmation Letters and Affidavit	206	226
	Postage: Duplicates and Re-issue of education Related Letters and certificates (Printing only)	145	160
	Photocopies of Documents – Per Page	7	7
	Directory List (Per Record)	9	10
	Fidelity Fund Certificate Duplicate Copy	436	479
	Affidavits and Other Legal Documents	593	652
	Copy of Recordings (Memory Stick, not transcript)	4 525	4 978
	Appeal Deposit	1 779	1 957
<b>3. Advertising in PROPA [ quarterly publication ]</b>			
	Full Page	13 200	14 520
	Half Page (Horizontal or vertical)	10 890	11 979
	Quarter Page (Horizontal or vertical)	4 840	5 324
	Double Page Spread	16 500	18 150
	Inside Front Cover	16 500	18 150
	Inside Back Cover	16 500	18 150
	Outside Back Cover	17 600	19 360

<b>4. Advertising Platform</b>		<b>Applicable Fee 2023/24</b>	<b>Applicable Fee 2024/25</b>
	Mailing advert to PPRA Database list (per advert)	8 000	8 800
	Social media post for 3 days	1 000	1 100
	Social media post for a week	1 500	1 650
	Social media post for a month	3 000	3 300

### **ANNEXURE C ADMIN FEES EFFECTIVE FROM 01 NOVEMBER 2024**

<b>ADMINISTRATIVE SERVICES</b>	<b>APPLICABLE FEE</b>
Trading Name Reservation and consideration (all industries)	R300.00
Application and consideration for New Registration (firm and individual, all industries)	R640.00
FFC Renewal (firm, principal / director and employee, all industries)	R640.00
Amendment of details with PPRA, all industries, (Individual)	R410.00
Amendment of details with PPRA, all industries, (Firm)	R640.00
Application to upgraded status of property practitioner	R640.00 + New FFC fee
Change of Employment in PPRA records only	R640.00
Application for Waiver of Penalties in terms of Regulation 15	R640.00
Exemption Applications other than in terms of Reg. 33.2.3	R2,000.00

### **BANKING DETAILS**

**NEW FIDELITY FUND CERTIFICATE REGISTRATIONS  
FIDELITY FUND CERTIFICATE RENEWALS  
LATE PENALTY FEES ON FIDELITY FUND CERTIFICATE RENEWALS  
INCUBATOR FEES  
EXAMINATION AND TRAINING RELATED FEES  
PPRA MAGAZINE ADVERTISING FEES**

#### **ABSA**

ACCOUNT NAME: Property Practitioners Regulatory Authority  
ACCOUNT NO.: 405 203 3310  
BRANCH NAME: Universal  
BRANCH CODE: 632005  
REFERENCE: **SEVEN (7) DIGIT REFERENCE NUMBER**

### **INTEREST ON TRUST ACCOUNTS**

#### **NEDBANK**

ACCOUNT NAME: Property Practitioners Fidelity Fund  
ACCOUNT NO.: 193 303 0216  
BRANCH NAME: Universal  
BRANCH CODE: 198765

REFERENCE: **FIRM SEVEN (7) DIGIT REFERENCE NUMBER STARTING WITH THE LETTER F**