

### Agency letterhead

Property Practitioners Regulatory Authority,  
63 Wierda Road East,  
Sandton,  
2196

**DATE :**

**RE: CONFIRMATION OF EMPLOYMENT INTERN ESTATE AGENT.**

This serves to confirm that **(Intern Estate Agent`s full name)**, ID number **(Insert ID number)** seven digits reference number **(Insert seven digit reference number)** is in the employ of **(Insert agency name)** and **(insert firm`s" F" number)**.

**Mentor`s details:**

<b>Name:</b>	
<b>Surname:</b>	
<b>Seven digit reference number:</b>	

*The Applicant hereby applies for an issue of FCC for the 3 years (2023 – 2025).*

**Yours faithfully,**

**Employment accepted by,**

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*(Principal`s name),*

*(Intern`s name),*

**(Principal Estate Agent)**

**(Intern Estate Agent))**