



## APPLICATION FOR REGISTRATION OF A FIRM

The following documents are required:

The company name must be reserved on the website through the principal's portal  
(Your Agency Principal) - PTY or CC

- Proof of Org/ FIC number
- Certified ID and Dated
- BBBEE Certificate
- Tax Clearance
- CK Document or
- CM Document
- Bank letter, confirming that the trust account has been opened in terms of Section 54(1) of the Property Practitioners Act of 22/2019 (Stamped and signed)
- Letter from the IRBA registered auditors confirming acceptance of appointment
- Proof of payment of R2340
- Firm application form and Principal application form

### **Sole proprietor**

- Proof of Org/ FIC number
- Certified ID and Dated
- Tax Clearance
- CK Document or
- CM Document
- Bank letter, confirming that the trust account has been opened in terms of Section 54(1) of the Property Practitioners Act of 22/2019 (Stamped and signed)
- Letter from the IRBA registered auditors confirming acceptance of appointment
- Proof of payment of R2340
- Firm application form and Principal application form